

**WROXTON & BALSCOTE PARISH COUNCIL  
MINUTES OF MEETING AT  
WROXTON VILLAGE HALL on 5th January 2026 at 7.30pm**

**Present:**

Clerk: Gail Williams

Cllr Harvey Marcovitch (Chair)

Cllr Duncan Collins

Cllr Michael Robarts

Cllr Dominic Walshe

Cllr Miranda Ker

Cllr Terry Humphreys

Cllr Sarah Colbert

**Members of the Public 7 plus Cllr D Webb****01/26 Apologies:** none**02/26 Welcome and Happy New Year** to 7 members of the public and to Cllr Doug Webb**03/26 Declarations of Interest** - none**04/26 Minutes of Meeting on 3rd November 2025** - accepted**05/26 Matters Arising -**

**Wroxton duck pond:** funds for repair. An informal approach received that Wroxton VH committee were content to direct the unused £1000 of their increased allocation for 2025-6 towards the pond repairs. **The PC awaits formal confirmation before repairs can go ahead.** CLERK to request confirmation from VH Chairman/Treasurer. (As accepted by the PC in November, the remaining £800 estimate will be directly via a PC allocation.)

**Salt bins:** OCC Highways are responsible for salt bins and contents. Salt/grit is provided annually. **CLERK** to request a new bin for Church Road in Wroxton and enquire about top up.

**06/26 Public Forum**

**Balscote Church Clock:** Craig Willcock, who cares for Balscote church clock informed the PC that, following technical advice, it is not deemed necessary at present to seek funding for a new self-winding mechanism. However a new battery charger will be required and quotes/options are being explored.

**07/26 Finance:**

- Bank Reconciliation: approved

**08/26 Council Business****a) Decisions:** None on agenda.**b) Discussions:****ALLOCATION PROPOSALS FOR 2026/7 (to be confirmed in March)**

Proposals previously discussed:

£1,000 for each Village Hall

£5,000 for trees in view of possible Ash dieback

£3,000 contribution to decaying wall in Wroxton

£2,000 towards Wroxton Church steps

£3,000 towards music room in Wroxton School (see below)

Additional proposal

£ 800 towards Wroxton Pond repairs

### LAUNCH OF NEW PARISH COUNCIL WEBSITE AND EMAIL ADDRESSES

- These are legal requirements and must be live by end of March. Any further comments to Clerk asap.
- Legal and financial documents relating to the PC will be uploaded. Also minutes/agendas will be available and an up-to-date planning page with direct links to Cherwell District Planning Portal.
- Website almost ready to go live; suggested additions/amendments from Cllrs to be provided asap. Launch to be announced on Balscote and Wroxton Social Media pages.
- Following a comment from a member of the public it was agreed the **Clerk and/or RFO** will draft instructions on web navigation.
- New [.gov.uk](mailto:gov.uk) email addresses to follow and current email addresses will be linked so there is no loss of information or continuity.

**UNITARY PLAN** - This is underway at a government level and members did not consider it appropriate for the PC to comment at this time.

### NOMINATIONS FOR PARISH COUNCIL ELECTIONS

Potential new councillors can apply for the expected vacancies for the May elections. The PC is keen to identify a new RFO (Responsible Finance Officer) and the existing RFO is happy to provide information and support for this role.

#### c) Clerk update:

- CLERK to further chase Highways for repairs to Silver Street railings/paving where barriers are still in situ since a road accident in early 2025.
- CLERK to chase for promised repairs to Wroxton Church Steps.
- CLERK to remind Cllr Brant of his offer at the January to provide map of drains.

### 09/26 Planning Applications

#### New Applications

**25/03235/TCA Roundhill House, Balscote      Trees**

**25/03109/F      North Arms, Wroxton (Amended scheme to 22/03307/F and 24/01879/F) -**

Internal and external alterations for a change of use from Public House to one dwelling: alterations of fenestration to single storey kitchen wing and restoration of outshot to detached barn. New and restored stone boundary walls and formation of entrance gates.  
(Comments closed 30 December 2025)

**25/02805/CLUE      Apollo Park Wroxton**

Certificate of Lawfulness of Existing Development

#### Applications Awaiting Decision

**25/02602/F      Wroxton Grange**

Part single-storey, part double-storey rear extension, first floor extension to the side and erection of car port

**25/02029/TCA      5 The Firs, Wroxton Trees**

**25/02388/LB Balscote House, Balscote**

Air source heat pump and solar panels to main dwelling and erection of detached garage

**25/02007/LB White Horse Wroxton**

Conversion of former barn/workshop into 2 dwellings and alteration of the existing layout of the public house to form public house with addition of disabled toilets, creation of café/local shop and 4 short term rental units and a manager's office/store

**Applications Decided**

**25/02793/TCA Wroxton College Trees Permitted by CDC**

**25/03043/TCA Badgers, Main Street, Wroxton Trees Permitted by CDC**

**25/02805/CLUE Apollo Park Wroxton**  
Certificate of Lawfulness of Existing Development **Permitted by CDC**

**25/02427/CM / MW.0063/24 Wroxton Fields Quarry**  
Notice of Submission of Further Information in relation to Application for Planning Permission Accompanied by an Environmental Statement (Regulation 25 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 as Amended) - Extraction of mineral, importation of inert restoration material, revised restoration scheme, aggregate recycling facility and other ancillary development - (MW.0063/24) **Permitted by OCC**

**25/01767/F Fishing Lakes Alkerton**  
Formation of fishing/sailing lake together with maintenance building and ancillary vehicular access, parking and landscaping **Refused by CDC**

**25/01700/F Radstone, Chapel Lane**  
Retrospective - Outbuilding in rear garden (modified design) **Permitted by CDC**

**24/02453/LB Woodview, Main Street, Wroxton**  
Re-instatement of attic bedroom including addition of two new dormer windows, insertion of two conservation roof lights into existing roof slope and changing existing to conservation roof lights **Permitted by CDC**

**10/26 AOB**

It was agreed that a letter would be written to Victoria Woods, Wroxton Primary School Principal, copied to Ian Frost of ODST enquiring as to progress and reminding them that the PC allocation of £3000 will lapse in April without feedback as to the situation. CLLR ROBARTS to draft letter

**11/26 Date Of Next Meeting - Monday, 2nd March 2026: Balscote Village Hall 7.30pm**