

**Draft Minutes of an Extraordinary Meeting of the Wroxton & Balscote Parish Council  
held on**

**Friday 25<sup>th</sup> May 2018 at 11.00 am**

**at Priory Farm, Balscote**

**Present** Cllr Michael Robarts  
Cllr Duncan Collins  
Cllr Miranda Ker  
Cllr Bob Jesson  
Cllr Harvey Marcovitch

**37/18 Apologies**

Cllr Geraldine Collinge  
Cllr Nick Watkins  
The Clerk, Jacqui Harris

**38/18 Approval of Standing Orders**

It was noted that this item had been deferred from the previous meeting. The draft Standing Orders were reviewed and it was noted that additional provision had been incorporated to reflect the creation of a Cemetery Sub-Committee, as well as wording to clarify the procedures for signing documents.

It was RESOLVED to approve the revised Standing Orders

**Proposed: Cllr Bob Jesson**

**Seconded: Cllr Duncan Collins**

**39/18 Any Other Business**

- a) Cllr Jesson proposed that an attempt should be made to persuade Sanctuary to release their small land holding on Shutford Road, Balscote as it was an obvious site for potential development of affordable housing. It was agreed to invite Cllr Jesson to pursue this idea.
- b) Cllr Jesson floated the idea of allocating a proportion of the Council's reserves with a view to applying it to an agreed programme of pothole repairs. Cllr Jesson will put the idea to Highways to establish whether local pothole repair could achieve a higher level of priority in this way. Any concrete proposal would need approval at a future meeting, but it would make sense to consider such an allocation for the purposes of the 2018/19 budget that has yet to be finalised

- c) Cllr Jesson proposed that steps be taken to paint the Wroxton bus shelter with wood preservative, as it is showing signs of weather damage. Cllr Ker undertook to obtain quotes for this work
- d) Cllr Jesson reported that he had arranged to meet Paul Wilson of Highways to review the list of outstanding repair work, including Highways' undertaking that the road markings in Wroxton along the A422 were to be repainted in the spring of 2018. It was noted that white lines are the responsibility of a different team to the one responsible for painting roundels. This explained why the lines had not been attended to when the roundels were painted in late 2017.
- e) Cllr Jesson suggested that the Planning Sub-Committee should establish a process for following up on cases where conditions were imposed as part of planning consents. There are a number of cases where conditions have been imposed; but where it is unclear whether remedial work is being undertaken in a timely way. Cllr Roberts undertook to contact CDC to raise this concern.
- f) Cllr Jesson suggested that the agenda for the July meeting should include consideration of replacing the laptop used by the Parish Clerk, given the age of the existing laptop and the out of date operating system installed on it.

There being no other business, the meeting was declared closed at 12.50 pm

DRAFT