

# **Wroxton & Balscote Parish Council**

## **Accounts Pack – Year ended 31 March 2023**

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**Wroxton & Balscote Parish Council**  
**Year ended 31 March 2023**  
**Accounting Statement (Annual Return)**

**This is prepared based on information in Governance and Accountability for Local Councils: a Practitioner's Guide**

**The accounts use the Income & Expenditure basis of accounting**

Box No	Description	Last Year £	This Year £
1	Balances Brought Forward	30,096	38,482
2	Annual Precept	10,000	10,000
3	Total Other Receipts	29,507	16,265
4	Staff Costs	4,488	4,467
5	Loan Interest/Capital Repayments	0	0
6	Total Other Payments	26,633	32,721
7	Balances Carried Forward	38,482	27,559
8	Total Cash and Short-Term Investments	40,233	35,968
9	Total Fixed Assets and Long-Term Investments	215,281	222,320
10	Total Borrowings	0	0

*Note: Our response to Box 11 (a) on page 5 of the AGAR 3 return provides confirmation that the PC acts as a trustee of certain trust assets. Our response to Box 11 (b) confirms that the Accounting Statements do not include any trust transactions.*

*We should make it clear that, whilst it is the case that no trust **transactions** are included, the cash balance held in trust was received by the PC some years ago and was, at the time, reported under Total Other Receipts and added to reserves. This was based on professional advice provided at the time. The **amount** concerned is £2,687 (as shown in Schedule 11) and is therefore included in balances brought and carried forward (Boxes 1 and 7). As stated in Schedule 11, the amount is shown as an allocation of reserves and therefore cannot be spent without the prior approval of the PC. This would not be forthcoming in the absence of consent of the beneficial owners.*

*We note that the question contained in Box 11 (b) has been added to the AGAR 3 this year for the first time.*

## Wroxton &amp; Balscote Parish Council

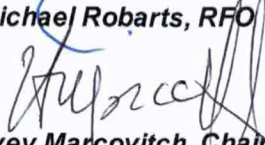
Prepared by:



Michael Roberts, RFO

Date: 1 April 2023

Approved by:



Dr Harvey Marcovitch, Chairman

Date: 15 May 2023

**Bank Reconciliation as at 31 March 2023**

Cash in Hand as at 1 April 2022			40,232.50
<b>ADD</b>			
Receipts during the year			39,329.99
			79,562.49
<b>SUBTRACT</b>			
Payments during the year			43,594.21
<b>A</b>	<b>Cash in Hand as at 31 March 2023</b>		<b>35,968.28</b>
	(per Cash Book)		
Cash in hand per Bank Statements			
HSBC Reserve Account	31 March 2023	10,007.25	
HSBC Current Account	31 March 2023	25,961.03	
			<b>35,968.28</b>
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>35,968.28</b>

**A = B Checks out OK**

## Wroxton &amp; Balscote Parish Council

Year ended 31 March 2023

## Reconciliation between Box 7 and Box 8 of Accounting Statement

This report explains the difference between the total balance in Box 7 and the cash balance in Box 8 by showing the totals for each type of adjustment, the details of which can be listed using the Adjustments report. It deducts the additional assets which have been included on the balance sheet and adds back in the liabilities to arrive at the balance for actual cash and short term investments. This only applies to Annual Returns prepared on Income and Expenditure basis

	£	£
<b>Box 7 - Balances carried forward</b>		<b>27,559.25</b>
Debtors		
Prepayments	<u>906.00</u>	
<b>TOTAL DEDUCTIONS</b>		<b>906.00</b>
Creditors	644.48	
Receipts in Advance	<u>8,670.55</u>	
<b>TOTAL ADDITIONS</b>		<b>9,315.03</b>
<b>Box 8 - Total cash and short term investments</b>		<u><b>35,968.28</b></u>

**Wroxton & Balscote Parish Council**  
**Year ended 31 March 2023**

**Explanation of Variances in Annual Return Boxes**

Box No	Description	Last Year	This Year	Variance	%
3	Total Other Receipts	29,507	16,265	(13,242)	(44.9)

**Explanation**

This year's income has reverted to a more normal pattern. Last year, total other receipts were inflated by three non-recurrent items, namely

- (a) £9,000 received from sale of a land holding
- (b) A contribution of £3,034 by one of the village hall committees towards the cost of playground equipment purchased by the PC pursuant to an allocation of reserves.
- (c) A decrease in rent received of £500 as a result of the land sale referred to in (a) above.

These three items together accounted for £12,534 and, if adjusted for these, the variance would fall to £708 ((2.4%).

Box No	Description	Last Year	This Year	Variance	%
4	Staff Costs	4,488	4,467	(21)	(0.5%)

**Explanation**

Although immaterial, the indication of a **decrease** in costs at a time of resurgent inflation calls for explanation. This variance is distorted by the impact of back pay, which results from the relatively late notification of NALC pay scales on which the Parish Clerk's salary is based. Last year's staff costs were doubly impacted by later than normal advice of the scales to apply for 2020/21. An additional £391.44 was to last year's costs in respect of the previous year.

Adjusting for that extra payment reduces staff costs actually attributable to 2021/22 to £4,097. On that basis, the variance reported this year would then be an increase of £370, or 8.2%, reflecting the actual pay progression.

Box No	Description	Last Year	This Year	Variance	%
6	Total Other Payments	26,633	32,721	6,088	22.9%

**Explanation**

This variance was the natural extension of the additional non-recurrent income received last year which raised the level of reserves beyond the level reasonably needed for the PC's activities. As a result, as noted in last year's accounts pack, additional allocations of reserves

were approved and subsequently spent. Full details are set out in Schedule 11, but the main item accounting for substantially the whole of the variance was the purchase of two additional variable speed signs to address ongoing concerns expressed by residents about speeding, especially in Wroxton. These two signs cost a non-recurrent £5,950. After adjusting for this, the variance would be only £138 (0.5%).

Box No	Description	Last Year	This Year	Variance	%
9	Fixed Assets and Long Term Investments	215,281	222,320	£7,039	3.3

**Explanation**

Various minor fixed asset purchases occurred during the year, but most of the increase was accounted for by cost of the two additional variable speed signs referred to above. Excluding that cost, plus £510 of necessary ancillary equipment, would reduce the variance to £579 (0.3%).

Overall, it will be seen that the vast majority of the significant variances in Boxes 3, 6 and 9 resulted directly from the exceptional non-recurrent income received by the PC in 2021/22.

Wroxton & Balscote Parish Council  
Year ended 31 March 2023  
Summary Income and Expenditure Account

Last Year		Receipts and Payments	Prior Year Adjustments	Current Year Accruals	Current Year Prepayments	Income and Expenditure	Notes
£		£	£	£	£	£	
	<b>Income</b>						
10,000.00	Precept	10,000.00				10,000.00	
1.07	Reserve account interest received	40.68				40.68	
1,193.51	Grants received	1,693.51				1,693.51	
14,237.55	Rental income	21,283.10	1,125.00		(8,670.55)	13,737.55	1
941.00	Burial fees	793.00				793.00	
886.15	Third party contributions	-				-	2
3,033.73	Village contribution to allocation spending	-				-	
9,000.00	Sale of fixed assets	-				-	
213.70	Sundry other income	-				-	
<b>39,506.71</b>	<b>Total Receipts</b>	<b>33,810.29</b>	<b>1,125.00</b>	<b>0.00</b>	<b>(8,670.55)</b>	<b>26,264.74</b>	
	<b>Expenditure</b>						
1,433.33	General administration (see breakdown below)	2,263.23	247.80	233.20	(518.50)	2,225.73	
4,488.12	Staff costs	4,659.96	(604.68)	411.28		4,466.56	
7,235.89	Grass cutting	6,375.88	(456.18)		(200.00)	5,719.70	3
750.00	Sportsfield rent	750.00	187.50		(187.50)	750.00	4
687.34	Dog bins	715.00				715.00	
450.00	Cemetery costs	377.19				377.19	
775.27	Maintenance of assets	80.00				80.00	
3,166.59	Maintenance of trees and verges	2,413.00				2,413.00	
1,557.93	Insurance premiums	1,501.48				1,501.48	5
506.00	Legal fees	1,481.00				1,481.00	
-	Purchase of fixed assets	1,087.77				1,087.77	
10,070.44	Allocation spending	16,370.00				16,370.00	6
<b>31,120.91</b>	<b>Total Payments</b>	<b>38,074.51</b>	<b>(625.56)</b>	<b>644.48</b>	<b>(906.00)</b>	<b>37,187.43</b>	
	<b>Breakdown of General Administration costs</b>						
192.00	Use of Clerk's premises	192.00	(16.00)	16.00		192.00	
200.00	External audit fee	200.00	(200.00)	200.00		200.00	
711.20	Subscriptions	958.90	471.80	9.20	(518.50)	921.40	7
-	Election fee (no election held)	100.00				100.00	
27.00	Bank charges	96.00	(8.00)	8.00		96.00	
-	Village hall hire	138.00				138.00	
-	Contribution to cost of Jubilee mugs for children	174.00				174.00	
303.13	Sundry other expenses	404.33				404.33	8
<b>1,433.33</b>	<b>Total General Administration costs</b>	<b>2,263.23</b>	<b>247.80</b>	<b>233.20</b>	<b>(518.50)</b>	<b>2,225.73</b>	
		<b>Net Income = Movement in Reserves</b>				<b>(10,922.69)</b>	

**Wroxton & Balscote Parish Council**  
**Year ended 31 March 2023**

**Notes to Summary Income & Expenditure Account (Schedule 5)**

1. Income from the Air Waves Solutions telecoms mast is paid quarterly in advance and therefore the rent received in March 2023 has been treated as a prepayment. Secondly, the income from the UK Tower Infrastructure mast is paid annually in advance and the rent received in March 2023 was again treated as a prepayment. It should be noted that the rent payable for the current year was paid in April 2022 and therefore required no adjustment.
2. The Wroxton Sports Club contributes the cost of insuring the pavilion which is actually an asset owned by the Parish Council. The contribution paid for the current year has been offset against the premium paid, whereas it was treated as income in last year's accounts.
3. The costs of grass cutting include payments for mowing the two Wroxton and Balscote churchyards. An invoice for the final cut in 2022 was duplicated by the supplier. This amount has consequently been treated as a prepayment of 2023 charges.
4. Rent in respect of the Wroxton sportsfield is paid to Trinity College Oxford quarterly in advance and therefore the rent paid in March 2023 has been treated as a prepayment. The sportsfield is sublet to the Wroxton Sports Club for a peppercorn rent, reviewable in 2026.
5. The insurance contribution paid by the Wroxton Sports Club (see note 2) is this year offset against the total premium paid. Insurance costs for the current year included an additional £500, representing the cost of a rebuilding cost assessment to justify the sharply increasing cost of insurance cover.
6. Allocation spending is broken down in detail on Schedule 11. For ease of reference, entries relating to allocations are highlighted in green throughout the schedules.
7. Subscriptions, where paid in advance, are treated as prepayments in due proportion. An accrual has been included for the March 2023 payment of a monthly premium in respect of one subscription.
8. The breakdown of General Administration costs has been expanded this year to eliminate a separate entry in the main table in respect of sundry expenses. The comparative figures for 2021/22 have been restated accordingly, without changing the figure for Total Payments. The 2021/22 accrual for bank charges was previously shown against "other costs".



## Wroxton & Balscote Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Bank charges	03/04/2022		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
2	Clerk's Salary	06/04/2022		HSBC Current Account		Salary	Kate Brown	X	504.28		504.28
3	Clerk's Premises Use	06/04/2022		HSBC Current Account		Premises	Kate Brown	X	16.00		16.00
4	Subscriptions	06/04/2022		HSBC Current Account		G Suite licence	Kate Brown	X	9.20		9.20
5	PAYE	12/04/2022		HSBC Current Account		PAYE	HMRC Cumbernauld	X	15.00		15.00
6	PAYE	12/05/2022		HSBC Current Account		PAYE	HMRC Cumbernauld	X	85.40		85.40
7	Grass Cutting	21/04/2022		HSBC Current Account		Contract Cut	N R Prickett	S	494.86	98.97	593.83
8	Dog Bin Emptying	21/04/2022		HSBC Current Account		Dog bins	Cherwell District Council	S	228.80	45.76	274.56
9	Grass Cutting	05/05/2022		HSBC Current Account		Contract Cut	N R Prickett	S	494.86	98.97	593.83
10	CDC Platinum Jubilee Gran	05/05/2022		HSBC Current Account		Jubilee bunting material	The Fat Quarter Limited	S	69.40	13.88	83.28
11	Clerk's Salary	06/05/2022		HSBC Current Account		Salary	Kate Brown	X	306.08		306.08
12	Clerk's Premises Use	06/05/2022		HSBC Current Account		Premises	Kate Brown	X	16.00		16.00
13	Subscriptions	06/05/2022		HSBC Current Account		G Suite licence	Kate Brown	X	9.20		9.20
14	Bank charges	04/05/2022		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
15	PAYE	12/06/2022		HSBC Current Account		PAYE	HMRC Cumbernauld	X	35.80		35.80
16	Balscote Jubilee Grant	10/05/2022		HSBC Current Account		Champagne for Balscote jub	Majestic Wine, Banbury	S	399.80	79.96	479.76
17	Sundry Expenses	10/05/2022		HSBC Current Account		Jubilee Mugs	Kevin Wright	X			
18	Insurance Premiums	26/05/2022		HSBC Current Account		Insurance	Came & Company	E	1,887.63		1,887.63
19	Legal Fees	31/05/2022		HSBC Current Account		Fees for DAS work on Speec	DAS Law	E	500.00		500.00
20	Subscriptions	26/05/2022		HSBC Current Account		Scribe Cemetery software	Starboard Systems	S	348.00	69.60	417.60
21	Wild Flower Meadow (Esta	31/05/2022		HSBC Current Account		Preparation of wildflower m	Thomas Fox	S	285.00	57.00	342.00
22	Legal Fees	31/05/2022		HSBC Current Account		Registration of title	Spratt Endicott	S	625.00	125.00	750.00
23	Legal Fees	31/05/2022		HSBC Current Account		Costs for registering title tr	Spratt Endicott	E	6.00		6.00
24	Wroxton event furniture	01/06/2022		HSBC Current Account		Tables for Wroxton	Educational Supplies UK Lir	S	775.50	155.10	930.60
25	Wroxton event furniture	27/05/2022		HSBC Current Account		Chairs for Wroxton	Argos	S	642.46	128.49	770.95
26	Bank charges	03/06/2022		HSBC Current Account		Bank charges	HSBC	Z	8.00		8.00
27	St Thomas thatching grant	08/06/2022		HSBC Current Account		St Thomas rethatching grant	Premier Master Thatchers	S	3,000.00	600.00	3,600.00
28	Grass Cutting	09/06/2022		HSBC Current Account		Contract Cut	N R Prickett	S	1,074.59	214.92	1,289.51
29	Wroxton marquee	09/06/2022		HSBC Current Account		Marquee for Wroxton	The Purple Flower Limited	X	97.98		97.98
30	Clerk's Salary	10/06/2022		HSBC Current Account		Salary	Kate Brown	X	305.88		305.88
31	PAYE	12/07/2022		HSBC Current Account		PAYE	HMRC Cumbernauld	X	36.00		36.00
32	Clerk's Premises Use	10/06/2022		HSBC Current Account		Premises	Kate Brown	X	16.00		16.00
33	Subscriptions	10/06/2022		HSBC Current Account		G Suite licence	Kate Brown	X	9.20		9.20
34	CDC Platinum Jubilee Gran	10/06/2022		HSBC Current Account		Bouncy Castle for Balscote	CJ Mason	X	155.00		155.00
35	CDC Platinum Jubilee Gran	10/06/2022		HSBC Current Account		Singer for Wroxton Jubilee e	Chris May	X	200.00		200.00

Item ID	Description	Date	Account	Category	Vendor	Amount	Rate	Balance
36	Wroxton marquee	10/06/2022	HSBC Current Account	Marquee for Wroxton	Amazon Services Europe S	59.97	11.99	71.96
37	Water usage	14/06/2022	HSBC Current Account	Water usage	Cac Water	27.91		27.91
38	Subscriptions	10/06/2022	HSBC Current Account	Brown bin licence for cement	Kate Brown	40.00		40.00
39	Balscote Jubilee Grant	16/06/2022	HSBC Current Account	Bubble Man for Jubilee	Balscote Village Hall Trust	100.00		100.00
40	Fixed Asset Purchases	16/06/2022	HSBC Current Account	Dog poo bag dispenser for c	Simply2 Pet Products	34.64	6.93	41.57
41	CDC Platinum Jubilee Gran	10/06/2022	HSBC Current Account	Deposit for singer	Last Minute Musicians.com	70.83	14.17	85.00
42	Bank charges	04/07/2022	HSBC Current Account	Bank charges	HSBC	8.00		8.00
43	Grass Cutting	14/07/2022	HSBC Current Account	Contract Cut	N R Prickett	1,020.00	204.00	1,224.00
44	Legal Fees	16/07/2022	HSBC Current Account	Fees on exercise of Stonepit	Spratt Endicott	350.00	70.00	420.00
45	Subscriptions	15/07/2022	HSBC Current Account	G Suite licence	Kate Brown	19.20		19.20
46	Clerk's Premises Use	15/07/2022	HSBC Current Account	Premises	Kate Brown	16.00		16.00
47	Clerk's Salary	15/07/2022	HSBC Current Account	Salary	Kate Brown	306.08		306.08
48	PAYE	12/08/2022	HSBC Current Account	PAYE	HMRC Cumbemauld	35.80		35.80
49	Speed sign acquisition	22/07/2022	HSBC Current Account	Speed Sign	Stock Signs	5,950.00	1,190.00	7,140.00
50	Fixed Asset Purchases	22/07/2022	HSBC Current Account	Sockets and poles for additi	Sussex Fab Ship	510.00	102.00	612.00
51	Bank charges	08/08/2022	HSBC Current Account	Bank charges	HSBC	8.00		8.00
52	Grass Cutting	13/08/2022	HSBC Current Account	Contract Cut	N R Prickett	530.00	106.00	636.00
53	Trees and Verge Maintena	14/08/2022	HSBC Current Account	Tree Work	Thomas Fox	150.00	30.00	180.00
54	Clerk's Salary	13/08/2022	HSBC Current Account	Salary	Kate Brown	305.88		305.88
55	Clerk's Premises Use	13/08/2022	HSBC Current Account	Premises	Kate Brown	16.00		16.00
56	Subscriptions	13/08/2022	HSBC Current Account	G Suite licence	Kate Brown	9.20		9.20
57	PAYE	12/09/2022	HSBC Current Account	PAYE	HMRC Cumbemauld	36.00		36.00
58	Election Costs	16/08/2022	HSBC Current Account	Election costs	Cherwell District Council	100.00		100.00
59	Welcome packs	18/08/2022	HSBC Current Account	Expenses	Majestic Wine, Banbury	49.95	9.99	59.94
60	Sundry Expenses	18/08/2022	HSBC Current Account	Key for dispenser at cemet	Miranda Ker	7.50		7.50
61	Wroxton Sports Field	13/08/2022	HSBC Current Account	Sportsfield rent	Trinity College	187.50		187.50
62	Insurance Premiums	25/08/2022	HSBC Current Account	Building cost assessment	Barrett Corp Harrington	500.00	100.00	600.00
63	Welcome packs	25/08/2022	HSBC Current Account	Expenses	Harvey Marcovitch	17.98		17.98
64	Clerk's Salary	08/09/2022	HSBC Current Account	Salary	Kate Brown	306.08		306.08
65	Clerk's Premises Use	08/09/2022	HSBC Current Account	Premises	Kate Brown	16.00		16.00
66	Subscriptions	08/09/2022	HSBC Current Account	G Suite licence	Kate Brown	9.20		9.20
67	Grass Cutting	08/09/2022	HSBC Current Account	Contract Cut	N R Prickett	161.02	32.20	193.22
68	Fixed Asset Purchases	08/09/2022	HSBC Current Account	Post box for pavilion	Amazon Services Europe S	24.96	4.99	29.95
69	Trees and Verge Maintena	08/09/2022	HSBC Current Account	Spraying and Weeding	Thomas Fox	528.00	105.60	633.60
70	Fixed Asset Purchases	09/09/2022	HSBC Current Account	Post box for pavilion	Kate Brown	0.04		0.04
71	Bank charges	03/09/2022	HSBC Current Account	Bank charges	HSBC	8.00		8.00
72	Audit	25/09/2022	HSBC Current Account	External audit fee	Moore	200.00	40.00	240.00
73	Clerk's Salary	07/10/2022	HSBC Current Account	Salary	Kate Brown	305.88		305.88
74	Clerk's Premises Use	07/10/2022	HSBC Current Account	Premises	Kate Brown	16.00		16.00
75	Subscriptions	07/10/2022	HSBC Current Account	G Suite licence	Kate Brown	9.20		9.20
76	PAYE	08/11/2022	HSBC Current Account	PAYE	HMRC Cumbemauld	36.00		36.00
77	Grass Cutting	03/10/2022	HSBC Current Account	Contract Cut	N R Prickett	645.00	129.00	774.00
78	Wild Flower Meadow (Esta	03/10/2022	HSBC Current Account	Preparation of wildflower m	Thomas Fox	285.00	57.00	342.00

79	Grass Cutting	03/10/2022	HSBC Current Account	Churchyard - Balscote	Colin Hirons	X	600.00	600.00
80	Grass Cutting	03/10/2022	HSBC Current Account	Churchyard - Wroxton	Colin Hirons	X	600.00	600.00
81	Dog Bin Emptying	03/10/2022	HSBC Current Account	Dog bins	Cherwell District Council	S	486.20	583.44
82	Wroxton Sports Field	20/10/2022	HSBC Current Account	Sportsfield rent	Trinity College	X	187.50	187.50
83	Wild Flower Meadow (Esta	20/10/2022	HSBC Current Account	Preparation of wildflower m	Charles Flower	S	150.00	180.00
84	Wild Flower Meadow (Esta	03/10/2022	HSBC Current Account	Preparation of wildflower m	Thomas Fox	S	960.00	1,152.00
85	Bank charges	03/10/2022	HSBC Current Account	Bank charges	HSBC	X	8.00	8.00
86	PAYE	12/10/2022	HSBC Current Account	PAYE	HMRC Cumbernauld	X	35.80	35.80
87	Fixed Asset Purchases	01/11/2022	HSBC Current Account	Dog bins	Glasden	S	153.98	184.78
88	Trees and Verge Maintena	01/11/2022	HSBC Current Account	Spraying and Weeding	Thomas Fox	S	65.00	78.00
88	Wild Flower Meadow (Esta	01/11/2022	HSBC Current Account	Spraying and Weeding	Thomas Fox	S	480.00	576.00
89	Memorial tree	01/11/2022	HSBC Current Account	Trees for Jubilee	Nicholson's Nurseries	S	549.06	658.87
90	Bank charges	03/11/2022	HSBC Current Account	Bank charges	HSBC	X	8.00	8.00
91	Clerk's Salary	07/11/2022	HSBC Current Account	Salary	Kate Brown	X	306.08	306.08
92	Clerk's Premises Use	07/11/2022	HSBC Current Account	Premises	Kate Brown	X	16.00	16.00
93	Subscriptions	07/11/2022	HSBC Current Account	G Suite licence	Kate Brown	X	9.20	9.20
94	Grass Cutting	06/11/2022	HSBC Current Account	Contract Cut	N R Prickett	S	555.55	666.66
95	Balscote Other	07/11/2022	HSBC Current Account	Fireworks	Jordans Fireworks	S	229.14	274.97
96	Balscote Other	06/11/2022	HSBC Current Account	Bulbs for Balscote Gardenin	J Parker's	S	111.95	134.34
97	PAYE	12/12/2022	HSBC Current Account	PAYE	HMRC Cumbernauld	X	35.80	35.80
98	Balscote Other	07/11/2022	HSBC Current Account	Fireworks	Michael Roberts	X	-129.14	-129.14
99	Balscote Other	07/11/2022	HSBC Current Account	Bulbs for Balscote Gardenin	Michael Roberts	X	-11.95	-11.95
100	Wild Flower Meadow (Esta	14/08/2022	HSBC Current Account	Preparation of wildflower m	Thomas Fox	S	285.00	342.00
101	Fixed Asset Purchases	17/11/2022	HSBC Current Account	New laptop for use with spe	Micro Dream Ltd	S	190.83	229.00
102	Bank charges	04/12/2022	HSBC Current Account	Bank charges	HSBC	X	8.00	8.00
103	Clerk's Salary	07/12/2022	HSBC Current Account	Salary	Kate Brown	X	306.08	306.08
104	Clerk's Premises Use	07/12/2022	HSBC Current Account	Premises	Kate Brown	X	16.00	16.00
105	Subscriptions	07/12/2022	HSBC Current Account	G Suite licence	Kate Brown	X	9.20	9.20
106	Sundry Expenses	25/11/2022	HSBC Current Account	PC advice and setup	PC Home Services	X	40.00	40.00
107	Sundry Expenses	28/11/2022	HSBC Current Account	PC advice and setup	PC Home Services	X	20.00	20.00
108	Welcome packs	03/12/2022	HSBC Current Account	Wine for Welcome Packs	Harvey Marcovitch	X	17.90	17.90
109	Trees and Verge Maintena	03/12/2022	HSBC Current Account	Tree Work	Thomas Fox	S	380.00	456.00
110	Subscriptions	03/12/2022	HSBC Current Account	Scribe software licence	Starboard Systems	S	288.00	345.60
111	Balscote Grants	03/12/2022	HSBC Current Account	Hire of bouncy castle for B	CJ Mason	X	90.00	90.00
112	PAYE	12/01/2023	HSBC Current Account	PAYE	HMRC Cumbernauld	E	35.80	35.80
113	Water usage	13/12/2022	HSBC Current Account	Water usage	Castle Water	E	21.47	21.47
114	Clerk's Salary	07/01/2023	HSBC Current Account	Salary	Kate Brown	X	306.08	306.08
115	Clerk's Premises Use	07/01/2023	HSBC Current Account	Premises	Kate Brown	X	16.00	16.00
116	Subscriptions	07/01/2023	HSBC Current Account	G Suite licence	Kate Brown	Z	9.20	9.20
117	PAYE	12/02/2023	HSBC Current Account	PAYE	HMRC Cumbernauld	X	35.80	35.80
118	Fixed Asset Purchases	07/01/2023	HSBC Current Account	Memorial bench (Dave Pond)	Reformation Limited	S	407.50	489.00
119	Hire of Village Halls	07/01/2023	HSBC Current Account	Hall Hire	Balscote Village Hall	X	75.00	75.00
120	Trees and Verge Maintena	06/01/2023	HSBC Current Account	Hedge cutting	N R Prickett	S	210.00	252.00

120	Hedge cutting	06/01/2023	HSBC Current Account	Hedge cutting	N R Prickett	S							
121	Hedge cutting	06/01/2023	HSBC Current Account	Hedge cutting - cemetery	N R Prickett	S	327.81	65.56	393.37				
122	Fixed Asset Purchases	09/01/2023	HSBC Current Account	Storage shed for Wroxton Village	BJH Solutions (t/a Elegant Homes)	S	173.32	34.67	207.99				
123	Wroxton Sports Field	06/01/2023	HSBC Current Account	Sportsfield rent	Trinity College	Z	187.50		187.50				
124	Bank charges	02/01/2023	HSBC Current Account	Bank charges	HSBC	Z	8.00		8.00				
125	Sundry Expenses	20/01/2023	HSBC Current Account	Flowers for Miranda Ker	Harvey Marcovitch	X	51.00		51.00				
126	Hire of Village Halls	20/01/2023	HSBC Current Account	Hall Hire	Wroxton Village Hall	X	63.00		63.00				
127	Insurance Premiums	22/01/2023	HSBC Current Account	Insurance recovery	Wroxton Sport Club	Z	-886.15		-886.15				
128	Asset Maintenance	04/02/2023	HSBC Current Account	Railing repair	Iron Forged Designs	S	80.00	16.00	96.00				
129	Trees and Verge Maintenance	04/02/2023	HSBC Current Account	Leaf collection	Thomas Fox	S	1,080.00	216.00	1,296.00				
130	Clerk's Salary	07/02/2023	HSBC Current Account	Salary	Kate Brown	X	552.48		552.48				
131	Clerk's Premises Use	07/02/2023	HSBC Current Account	Premises	Kate Brown	X	16.00		16.00				
132	Subscriptions	07/02/2023	HSBC Current Account	G Suite licence	Kate Brown	Z	9.20		9.20				
133	PAYE	12/03/2023	HSBC Current Account	PAYE	HMRC Cumberland	X	97.40		97.40				
134	Bank charges	03/02/2023	HSBC Current Account	Bank charges	HSBC	Z	8.00		8.00				
135	Balscote Grants	10/02/2023	HSBC Current Account	Audio equipment for BVH	Digital Garage Group limite	S							
136	Balscote Grants	21/02/2023	HSBC Current Account	Audio equipment for BVH	The Digital Garage Group L	S	765.00	153.00	918.00				
137	Jubilee Mugs	11/05/2022	HSBC Current Account	Jubilee Mugs	Kevin Wright	Z	522.00		522.00				
138	Jubilee Mugs	11/05/2022	HSBC Current Account	Jubilee Mugs	Balscote Village Hall	X	-174.00		-174.00				
139	Jubilee Mugs	30/05/2022	HSBC Current Account	Jubilee Mugs	Wroxton Village Hall	X	-174.00		-174.00				
140	Wroxton Grants	24/02/2023	HSBC Current Account	Decoration of Wroxton Village	Steve Rurnford	X	1,000.00		1,000.00				
141	Bank charges	03/03/2023	HSBC Current Account	Bank charges	HSBC	Z	8.00		8.00				
142	Clerk's Salary	07/03/2023	HSBC Current Account	Salary	Kate Brown	X	328.48		328.48				
143	Clerk's Premises Use	07/03/2023	HSBC Current Account	Premises	Kate Brown	X	16.00		16.00				
144	Subscriptions	07/03/2023	HSBC Current Account	G Suite licence	Kate Brown	Z	9.20		9.20				
145	Subscriptions	07/03/2023	HSBC Current Account	OALC membership	OALC	S	130.00	26.00	156.00				
146	Grass Cutting	07/03/2023	HSBC Current Account	Churchyard - Balscote	Colin Hiron	X	100.00		100.00				
147	Grass Cutting	07/03/2023	HSBC Current Account	Churchyard - Wroxton	Colin Hiron	X	100.00		100.00				
148	Subscriptions	07/03/2023	HSBC Current Account	Brown bin licence for cement	Cherwell District Council	S	32.50	6.50	39.00				
149	Fixed Asset Purchases	10/01/2023	HSBC Current Account	Contribution to cost of men	Chrissy Jupp	X	-407.50		-407.50				
150	Wroxton Sports Field	25/03/2023	HSBC Current Account	Sportsfield rent	Trinity College	Z	187.50		187.50				
										<b>Total</b>	<b>5,519.70</b>	<b>38,074.51</b>	<b>43,594.21</b>

## Wroxton & Balscote Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 Rent Income	07/04/2022		HSBC Current Account		Stonepit No 6	ON Tower UK Ltd	Z	7,545.55		7,545.55
2 VAT recoveries	08/04/2022		HSBC Current Account		VAT reclaim for 2021-22	HMRC VAT Office	R			
3 Precept Income	13/04/2022		HSBC Current Account		Precept Installment	Cherwell District Council	Z	5,000.00		5,000.00
4 Burial Fees	19/04/2022		HSBC Current Account		Burial fee	Edd Frost & Daughters	X	316.00		316.00
5 HSBC Reserve Account	13/04/2022		HSBC Reserve Account		Interest	HSBC	E	0.42		0.42
6 Jubilee Mugs cost recover	20/05/2022		HSBC Current Account		Jubilee Mugs	Wroxton Village Hall	X			
7 Jubilee Mugs cost recover	11/05/2022		HSBC Current Account		Jubilee Mugs	Balscote Village Hall	X			
8 HSBC Reserve Account	13/05/2022		HSBC Reserve Account		Interest	HSBC	E	0.41		0.41
9 Jubilee grant	31/05/2022		HSBC Current Account		cCDC Jubilee grant	Cherwell District Council	X	500.00		500.00
10 Rent Income	01/06/2022		HSBC Current Account		Stonepit No 6	Wroxton Wood Yard	X	846.00		846.00
11 Rent Income	10/06/2022		HSBC Current Account		Stonepit No 6	Air Wave Solutions	X	1,125.00		1,125.00
12 HSBC Reserve Account	13/06/2022		HSBC Reserve Account		Interest	HSBC	Z	0.42		0.42
13 HSBC Reserve Account	13/07/2022		HSBC Reserve Account		Interest	HSBC	X	0.41		0.41
14 Grass Cutting Grant	20/06/2022		HSBC Current Account		Grant	Oxfordshire County Council	Z	1,193.51		1,193.51
15 HSBC Reserve Account	13/08/2022		HSBC Reserve Account		Interest	HSBC	Z	1.11		1.11
16 HSBC Reserve Account	13/09/2022		HSBC Reserve Account		Interest	HSBC	Z	1.60		1.60
17 Rent Income	09/09/2022		HSBC Current Account		Stonepit No 6	Air Wave Solutions	Z	1,125.00		1,125.00
18 Precept Income	14/09/2022		HSBC Current Account		Precept Installment	Cherwell District Council	Z	5,000.00		5,000.00
19 HSBC Reserve Account	13/10/2022		HSBC Reserve Account		Interest	HSBC	X	2.87		2.87
20 Memorial Fees	24/10/2022		HSBC Current Account		Memorial	Banbury Memorials	Z	31.00		31.00
21 PAYE	12/12/2022		HSBC Current Account		PAYE	HMRC Cumbernauld	X			
22 Sundry	07/11/2022		HSBC Current Account		Fireworks	Michael Robarts	X			
23 Sundry	07/11/2022		HSBC Current Account		Bulbs for Balscote Gardenin	Michael Robarts	X			
24 HSBC Reserve Account	13/11/2022		HSBC Reserve Account		Interest	HSBC	X	4.00		4.00
25 Burial Fees	25/11/2022		HSBC Current Account		Burial fee	Edd Frost & Daughters	E	128.00		128.00
26 Rent Income	11/12/2022		HSBC Current Account		Stonepit No 6	Air Wave Solutions	E	1,125.00		1,125.00
27 Rent Income	11/12/2022		HSBC Current Account		Stonepit No 6	Wroxton Wood Yard	X	846.00		846.00
28 HSBC Reserve Account	12/12/2022		HSBC Reserve Account		Interest	HSBC	X	5.08		5.08
29 HSBC Reserve Account	13/01/2023		HSBC Reserve Account		Interest	HSBC	Z	7.21		7.21
30 Burial Fees	10/01/2023		HSBC Current Account		Contribution to cost of men	Chrissy Jupp	X			
31 Plot Purchase	01/02/2023		HSBC Current Account		Burial fee	Amanda Russell	X	128.00		128.00
32 Burial Fees	14/02/2023		HSBC Current Account		Burial fee	Edd Frost & Daughters	X	190.00		190.00
33 HSBC Reserve Account	13/02/2023		HSBC Reserve Account		Interest	HSBC	Z	8.69		8.69
34 Rent Income	13/03/2023		HSBC Current Account		Stonepit No 6	Air Wave Solutions	X	1,125.00		1,125.00
35 HSBC Reserve Account	13/03/2023		HSBC Reserve Account		Interest	HSBC	Z	8.46		8.46

36	Rent Income	21/03/2023	HSBC Current Account	Stonepit No 6	UK Tower Infrastructure	Z	7,545.55		7,545.55
37	VAT recoveries	24/03/2023	HSBC Currer. count	VAT reclaim	HM, /AT Office	R	5,519.70	5,519.70	5,519.70
					<b>Total</b>		<b>33,810.29</b>	<b>5,519.70</b>	<b>39,329.99</b>

**Wroxton & Balscote Parish Council**  
**Year ended 31 March 2023**  
**Listing of Payments in each Code for All Cost Centres**  
**Between 1 April 2022 and 31 March 2023**

Cost Centre		2.1 Staff Costs		1 Clerk's Salary									
Code	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
		2 06/04/2022			HSBC Current Acca		Salary	Kate Brown	X	504.28		504.28	
		11 06/05/2022			HSBC Current Acca		Salary	Kate Brown	X	306.08		306.08	
		30 10/06/2022			HSBC Current Acca		Salary	Kate Brown	X	305.88		305.88	
		47 15/07/2022			HSBC Current Acca		Salary	Kate Brown	X	306.08		306.08	
		54 13/08/2022			HSBC Current Acca		Salary	Kate Brown	X	305.88		305.88	
		64 08/09/2022			HSBC Current Acca		Salary	Kate Brown	X	306.08		306.08	
		73 07/10/2022			HSBC Current Acca		Salary	Kate Brown	X	305.88		305.88	
		91 07/11/2022			HSBC Current Acca		Salary	Kate Brown	X	306.08		306.08	
		103 07/12/2022			HSBC Current Acca		Salary	Kate Brown	X	306.08		306.08	
		114 07/01/2023			HSBC Current Acca		Salary	Kate Brown	X	306.08		306.08	
		130 07/02/2023			HSBC Current Acca		Salary	Kate Brown	X	552.48		552.48	
		142 07/03/2023			HSBC Current Acca		Salary	Kate Brown	X	328.48		328.48	
								Subtotal for Code: Clerk's Salary		£4,139.36		£4,139.36	

Cost Centre		18 PAYE		6 Election Costs									
Code	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
		5 12/04/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	15.00		15.00	
		6 12/05/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	85.40		85.40	
		15 12/06/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	35.80		35.80	
		31 12/07/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	36.00		36.00	
		48 12/08/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	35.80		35.80	
		57 12/09/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	36.00		36.00	
		76 08/11/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	36.00		36.00	
		86 12/10/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	35.80		35.80	
		97 12/12/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	35.80		35.80	
		112 12/01/2023			HSBC Current Acca		PAYE	HMRC Cumbernauld	E	35.80		35.80	
		117 12/02/2023			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	35.80		35.80	
		133 12/03/2023			HSBC Current Acca		PAYE	HMRC Cumbernauld	X	97.40		97.40	
								Subtotal for Code: PAYE		£520.60		£520.60	
								Subtotal for Cost Centre: 2.1 Staff Costs		4,659.96		4,659.96	

Cost Centre		2.2 Administration		6 Election Costs									
Code	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
		58 16/08/2022			HSBC Current Acca		Election costs	Cherwell District Council	Z	100.00		100.00	
								Subtotal for Code: Election Costs		£100.00		£100.00	

11 Insurance Premiums										
Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
18	26/05/2022			HSBC Current Acci		Insurance	Came & Company	E	1,887.63	1,887.63
62	25/08/2022	71356		HSBC Current Acci		Building cost assessment	Barrett Corp Harrington	S	500.00	600.00
127	22/01/2023			HSBC Current Acci		Insurance recovery	Wroxton Sport Club	Z	-886.15	-886.15
						Subtotal for Code: Insurance Premiums			£1,501.48	£1,601.48
12 Legal Fees										
Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
19	31/05/2022			HSBC Current Acci		Fees for DAS work on Speed Sign case (I)DAS Law		E	500.00	500.00
22	31/05/2022	145254.001		HSBC Current Acci		Registration of title	Spratt Endicott	S	625.00	750.00
23	31/05/2022			HSBC Current Acci		Costs for registering title transfer on Ston	Spratt Endicott	E	6.00	6.00
44	16/07/2022	347123		HSBC Current Acci		Fees on exercise of Stonept 5 option	Spratt Endicott	S	350.00	420.00
						Subtotal for Code: Legal Fees			£1,481.00	£1,676.00
15 Sundry Expenses										
Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
17	10/05/2022			HSBC Current Acci		Jubilee Mugs	Kevin Wright	X		
60	18/08/2022			HSBC Current Acci		Key for dispenser at cemetery	Miranda Ker	Z	7.50	7.50
106	25/11/2022			HSBC Current Acci		PC advice and setup	PC Home Services	X	40.00	40.00
107	28/11/2022			HSBC Current Acci		PC advice and setup	PC Home Services	X	20.00	20.00
125	20/01/2023			HSBC Current Acci		Flowers for Miranda Ker	Harvey Marcovitch	X	51.00	51.00
						Subtotal for Code: Sundry Expenses			£118.50	£118.50
19 Bank charges										
Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1	03/04/2022			HSBC Current Acci		Bank charges	HSBC	Z	8.00	8.00
14	04/05/2022			HSBC Current Acci		Bank charges	HSBC	Z	8.00	8.00
26	03/06/2022			HSBC Current Acci		Bank charges	HSBC	Z	8.00	8.00
42	04/07/2022			HSBC Current Acci		Bank charges	HSBC	X	8.00	8.00
51	08/08/2022			HSBC Current Acci		Bank charges	HSBC	X	8.00	8.00
71	03/09/2022			HSBC Current Acci		Bank charges	HSBC	Z	8.00	8.00
85	03/10/2022			HSBC Current Acci		Bank charges	HSBC	X	8.00	8.00
90	03/11/2022			HSBC Current Acci		Bank charges	HSBC	X	8.00	8.00
102	04/12/2022			HSBC Current Acci		Bank charges	HSBC	X	8.00	8.00
124	02/01/2023			HSBC Current Acci		Bank charges	HSBC	Z	8.00	8.00
134	03/02/2023			HSBC Current Acci		Bank charges	HSBC	Z	8.00	8.00
141	03/03/2023			HSBC Current Acci		Bank charges	HSBC	Z	8.00	8.00
						Subtotal for Code: Bank charges			£96.00	£96.00
21 Subscriptions										
Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
4	06/04/2022			HSBC Current Acci		G Suite licence	Kate Brown	X	9.20	9.20
13	06/05/2022			HSBC Current Acci		G Suite licence	Kate Brown	X	9.20	9.20
20	26/05/2022	2919		HSBC Current Acci		Scribe Cemetery software	Starboard Systems	S	348.00	417.60
						Subtotal for Code: Bank charges			69.60	417.60



33	10/06/2022	HSBC Current Acci	G Suite licence	Kate Brown	X	9.20	
38	10/06/2022	HSBC Current Acci	Brown bin licence for cemetery	Kate Brown	Z	40.00	
45	15/07/2022	HSBC Current Acci	G Suite licence	Kate Brown	Z	19.20	
56	13/08/2022	HSBC Current Acci	G Suite licence	Kate Brown	Z	9.20	
66	08/09/2022	HSBC Current Acci	G Suite licence	Kate Brown	Z	9.20	
75	07/10/2022	HSBC Current Acci	G Suite licence	Kate Brown	X	9.20	
93	07/11/2022	HSBC Current Acci	G Suite licence	Kate Brown	X	9.20	
105	07/12/2022	HSBC Current Acci	G Suite licence	Kate Brown	X	9.20	
110	03/12/2022	HSBC Current Acci	Scribe software licence	Starboard Systems	S	288.00	57.60
116	07/01/2023	HSBC Current Acci	G Suite licence	Kate Brown	Z	9.20	
132	07/02/2023	HSBC Current Acci	G Suite licence	Kate Brown	Z	9.20	
144	07/03/2023	HSBC Current Acci	G Suite licence	Kate Brown	Z	9.20	
145	07/03/2023	HSBC Current Acci	OALC membership	OALC	S	130.00	26.00
148	07/03/2023	HSBC Current Acci	Brown bin licence for cemetery	Cherwell District Council	S	32.50	6.50
			Subtotal for Code: Subscriptions			£958.90	£159.70
<b>Code</b>		<b>22 Hire of Village Halls</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>				<b>Total</b>
119	07/01/2023	HSBC Current Acci	Hall Hire	Balscote Village Hall	X	75.00	75.00
126	20/01/2023	HSBC Current Acci	Hall Hire	Wroxton Village Hall	X	63.00	63.00
			Subtotal for Code: Hire of Village Halls			£138.00	£138.00
<b>Code</b>		<b>23 Audit</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>				<b>Total</b>
72	25/09/2022	HSBC Current Acci	External audit fee	Moore	S	200.00	40.00
			Subtotal for Code: Audit			£200.00	£240.00
<b>Code</b>		<b>24 Clerk's Premises Use</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>				<b>Total</b>
3	06/04/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
12	06/05/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
32	10/06/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
46	15/07/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
55	13/08/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
65	08/09/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
74	07/10/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
92	07/11/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
104	07/12/2022	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
115	07/01/2023	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
131	07/02/2023	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
143	07/03/2023	HSBC Current Acci	Premises	Kate Brown	X	16.00	16.00
			Subtotal for Code: Clerk's Premises Use			£192.00	£192.00
<b>Code</b>		<b>61 Welcome packs</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>				<b>Total</b>
59	18/08/2022	HSBC Current Acci	Expenses	Majestic Wine, Banbury	S	49.95	9.99
63	25/08/2022	HSBC Current Acci	Expenses	Harvey Marcovitch	X	17.98	17.98



**Cost Centre 2.4 Rent Paid****Code 9 Wroxton Sports Field**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
61	13/08/2022			HSBC Current Acc		Sportsfield rent	Trinity College	Z	187.50		187.50
82	20/10/2022			HSBC Current Acc		Sportsfield rent	Trinity College	X	187.50		187.50
123	06/01/2023			HSBC Current Acc		Sportsfield rent	Trinity College	Z	187.50		187.50
150	25/03/2023			HSBC Current Acc		Sportsfield rent	Trinity College	Z	187.50		187.50
						Subtotal for Code: Wroxton Sports Field			£750.00		£750.00
						Subtotal for Cost Centre: 2.4 Rent Paid			750.00		750.00

**Cost Centre 2.5 Cemetery Costs****Code 60 Water usage**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
37	14/06/2022			HSBC Current Acc		Water usage	Castle Water	Z	27.91		27.91
113	13/12/2022			HSBC Current Acc		Water usage	Castle Water	E	21.47		21.47
						Subtotal for Code: Water usage			£49.38		£49.38
						Subtotal for Cost Centre: 2.5 Cemetery Costs			377.19		377.19

**Code 63 Hedge cutting**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
120	06/01/2023			HSBC Current Acc		Hedge cutting	N R Prickett	S	327.81	65.56	393.37
121	06/01/2023			HSBC Current Acc		Hedge cutting - cemetery	N R Prickett	S	£327.81	£65.56	£393.37
						Subtotal for Code: Hedge cutting			377.19	65.56	442.75
						Subtotal for Cost Centre: 2.7 Grants Awarded					

**Cost Centre 2.7 Grants Awarded****Code 35 Balscote Other**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
95	07/11/2022			HSBC Current Acc		Fireworks	Jordans Fireworks	S	229.14	45.83	274.97
96	06/11/2022			HSBC Current Acc		Bulbs for Balscote Gardening Club	J Parker's	S	111.95	22.39	134.34
98	07/11/2022			HSBC Current Acc		Fireworks	Michael Roberts	X	-129.14		-129.14
99	07/11/2022			HSBC Current Acc		Bulbs for Balscote Gardening Club	Michael Roberts	X	-11.95		-11.95
						Subtotal for Code: Balscote Other			£200.00	£68.22	£268.22
						Subtotal for Cost Centre: 2.7 Grants Awarded			200.00	68.22	268.22

**Cost Centre 2.8 Fixed Assets****Code 17 Fixed Asset Purchases**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
40	16/06/2022	S2 - 2720		HSBC Current Acc		Dog poo bag dispenser for cemetery	Simply2 Pet Products	S	34.64	6.93	41.57
50	22/07/2022	1050		HSBC Current Acc		Sockets and poles for additional speed sign	Sussex Fab Shop	S	510.00	102.00	612.00
68	08/09/2022	G625ERSZGAI		HSBC Current Acc		Post box for pavilion	Amazon Services Europe SARL	S	24.96	4.99	29.95

70	09/09/2022	HSBC Current Acci	Post box for pavilion	Kate Brown	X	0.04	0.04
87	01/11/2022	HSBC Current Acci	Dog bins	Gladden	S	153.98	184.78
101	17/11/2022	HSBC Current Acci	New laptop for use with speed signs	Micro Dream Ltd	S	190.83	229.00
118	07/01/2023	HSBC Current Acci	Memorial bench (Dave Pond)	Reformation Limited	S	407.50	489.00
122	09/01/2023	HSBC Current Acci	Storage shed for Wroxton Village hall (for BJH Solutions (t/a Elegant Garden Solu		S	173.32	207.99
149	10/01/2023	HSBC Current Acci	Contribution to cost of memorial bench	Chrissy Jupp	X	-407.50	-407.50
Subtotal for Code: Fixed Asset Purchases							£1,386.83
Subtotal for Cost Centre: 2.8 Fixed Assels							1,386.83

**Cost Centre 3.0 Allocation Spending**

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>33 Balscote Grants</b>											
111	03/12/2022	HSBC Current Acci	Hire of bouncy castle for BVH	C.J Mason	X	90.00		X	90.00		90.00
135	10/02/2023	HSBC Current Acci	Audio equipment for BVH	Digital Garage Group limited	S			S			
136	21/02/2023	HSBC Current Acci	Audio equipment for BVH	The Digital Garage Group Limited	S	765.00		S	765.00	153.00	918.00
Subtotal for Code: Balscote Grants									£855.00	£153.00	£1,008.00

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>34 Wroxton Grants</b>											
140	24/02/2023	HSBC Current Acci	Decoration of Wroxton Village Hall	Steve Rurnford	X	1,000.00		X	1,000.00		1,000.00
Subtotal for Code: Wroxton Grants									£1,000.00		£1,000.00

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>45 Wroxton marquee</b>											
29	09/06/2022	HSBC Current Acci	Marquee for Wroxton	The Purple Flower Limited	X	97.98		X	97.98		97.98
36	10/06/2022	HSBC Current Acci	Marquee for Wroxton	Amazon Services Europe SARL	S	59.97		S	59.97	11.99	71.96
Subtotal for Code: Wroxton marquee									£157.95	£11.99	£169.94

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>47 Wild Flower Meadow (Establishment)</b>											
21	31/05/2022	HSBC Current Acci	Preparation of wildflower meadow	Thomas Fox	S	285.00		S	285.00	57.00	342.00
78	03/10/2022	HSBC Current Acci	Preparation of wildflower meadow	Thomas Fox	S	285.00		S	285.00	57.00	342.00
83	20/10/2022	HSBC Current Acci	Preparation of wildflower meadow	Charles Flower	S	150.00		S	150.00	30.00	180.00
84	03/10/2022	HSBC Current Acci	Preparation of wildflower meadow	Thomas Fox	S	960.00		S	960.00	192.00	1,152.00
88	01/11/2022	HSBC Current Acci	Spraying and Weeding	Thomas Fox	S	480.00		S	480.00	96.00	576.00
100	14/08/2022	HSBC Current Acci	Preparation of wildflower meadow	Thomas Fox	S	285.00		S	285.00	57.00	342.00
Subtotal for Code: Wild Flower Meadow (Establishment)									£2,445.00	£489.00	£2,934.00

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>49 CDC Platinum Jubilee Grant</b>											
10	05/05/2022	HSBC Current Acci	Jubilee bunting material	The Fat Quarter Limited	S	69.40		S	69.40	13.88	83.28
34	10/06/2022	HSBC Current Acci	Bouncy Castle for Balscote sports day	C.J Mason	X	155.00		X	155.00		155.00
35	10/06/2022	HSBC Current Acci	Singer for Wroxton Jubilee event	Chris May	X	200.00		X	200.00		200.00
41	10/06/2022	HSBC Current Acci	Deposit for singer	Last Minute Musicians.com	S	70.83		S	70.83	14.17	85.00
Subtotal for Code: CDC Platinum Jubilee Grant									£495.23	£28.05	£523.28

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. N.	Description	Supplier	Vat Type	Net	Vat	Total
<b>50 St Thomas thatching grant</b>											
27	08/06/2022	12/2214		HSBC Current Acci		St Thomas rethatching grant	Premier Master Thatchers Subtotal for Code: St Thomas thatching grant	S	3,000.00 £3,000.00	600.00 £600.00	3,600.00 £3,600.00
<b>51 Wroxton event furniture</b>											
24	01/06/2022	6708		HSBC Current Acci		Tables for Wroxton	Educational Supplies UK Limited	S	775.50	155.10	930.60
25	27/05/2022	6579002071		HSBC Current Acci		Chairs for Wroxton	Argos Subtotal for Code: Wroxton event furniture	S	642.46 £1,417.96	128.49 £283.59	770.95 £1,701.55
<b>55 Memorial tree</b>											
89	01/11/2022	89440		HSBC Current Acci		Trees for Jubilee	Nicholsons Nurseries Subtotal for Code: Memorial tree	S	549.06 £549.06	109.81 £109.81	658.87 £658.87
<b>56 Speed sign acquisition</b>											
49	22/07/2022	220717		HSBC Current Acci		Speed Sign	Stock Signs Subtotal for Code: Speed sign acquisition	S	5,950.00 £5,950.00	1,190.00 £1,190.00	7,140.00 £7,140.00
<b>57 Balscote Jubilee Grant</b>											
16	10/05/2022	94-9-9055541		HSBC Current Acci		Champagne for Balscote jubilee picnic	Majestic Wine, Banbury	S	399.80	79.96	479.76
39	16/06/2022			HSBC Current Acci		Bubble Man for Jubilee	Balscote Village Hall Trust Subtotal for Code: Balscote Jubilee Grant	X	100.00 £499.80	£79.96	100.00 £579.76
										2,945.40	19,315.40
										£5,519.70	£43,594.21
<b>TOTALS</b>											



Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
31	01/02/2023			HSBC Current Acca		Burial fee	Amanda Russell Subtotal for Code: Plot Purchase	X	128.00 £128.00		128.00 £128.00
<b>Cost Centre 29 Burial Fees</b>											
4	19/04/2022			HSBC Current Acca		Burial fee	Edd Frost & Daughters	X	316.00		316.00
25	25/11/2022			HSBC Current Acca		Burial fee	Edd Frost & Daughters	E	128.00		128.00
30	10/01/2023			HSBC Current Acca		Contribution to cost of memorial bench bc Chrissy Jupp		X			
32	14/02/2023			HSBC Current Acca		Burial fee	Edd Frost & Daughters	X	190.00		190.00
Subtotal for Code: Burial Fees									£634.00		£634.00
<b>Cost Centre 30 Memorial Fees</b>											
20	24/10/2022			HSBC Current Acca		Memorial	Banbury Memorials Subtotal for Code: Memorial Fees	Z	31.00 £31.00		31.00 £31.00
Subtotal for Cost Centre: 1.4 Burial/Memorial Fees									793.00		793.00
<b>Cost Centre 37 HSBC Reserve Account</b>											
5	13/04/2022			HSBC Reserve Acc		Interest	HSBC	E	0.42		0.42
8	13/05/2022			HSBC Reserve Acc		Interest	HSBC	E	0.41		0.41
12	13/06/2022			HSBC Reserve Acc		Interest	HSBC	Z	0.42		0.42
13	13/07/2022			HSBC Reserve Acc		Interest	HSBC	X	0.41		0.41
15	13/08/2022			HSBC Reserve Acc		Interest	HSBC	Z	1.11		1.11
16	13/09/2022			HSBC Reserve Acc		Interest	HSBC	Z	1.60		1.60
19	13/10/2022			HSBC Reserve Acc		Interest	HSBC	X	2.87		2.87
24	13/11/2022			HSBC Reserve Acc		Interest	HSBC	X	4.00		4.00
28	12/12/2022			HSBC Reserve Acc		Interest	HSBC	X	5.08		5.08
29	13/01/2023			HSBC Reserve Acc		Interest	HSBC	Z	7.21		7.21
33	13/02/2023			HSBC Reserve Acc		Interest	HSBC	Z	8.69		8.69
35	13/03/2023			HSBC Reserve Acc		Interest	HSBC	Z	8.46		8.46
Subtotal for Code: HSBC Reserve Account									£40.68		£40.68
Subtotal for Cost Centre: 1.5 Interest Received									40.68		40.68
<b>Cost Centre 32 Sundry</b>											
22	07/11/2022			HSBC Current Acca		Fireworks	Michael Robarts	X			
23	07/11/2022			HSBC Current Acca		Bulbs for Balscote Gardening Club	Michael Robarts	X			
Subtotal for Code: Sundry											
<b>Cost Centre 58 Jubilee Mugs cost recovery</b>											
58				Bank							

6 20/05/2022  
7 11/05/2022

HSBC Current Acca  
HSBC Current Acca

Jubilee Mugs  
Jubilee Mugs

Wroxton Village Hall  
Balscote Village Hall

X  
X

Subtotal for Code: Jubilee Mugs cost recovery

Subtotal for Cost Centre: 1.6 Sundry Income

**Cost Centre 1.7 VAT**

**Code 42 VAT recoveries**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
2	08/04/2022			HSBC Current Acca		VAT reclaim for 2021-22	HMRC VAT Office	R		5,519.70	5,519.70
37	24/03/2023			HSBC Current Acca		VAT reclaim	HMRC VAT Office	R		£5,519.70	£5,519.70
						Subtotal for Code: VAT recoveries				5,519.70	5,519.70
						Subtotal for Cost Centre: 1.7 VAT					

**Cost Centre 2.1 Staff Costs**

**Code 18 PAYE**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	12/12/2022			HSBC Current Acca		PAYE	HMRC Cumbernauld	X			
						Subtotal for Code: PAYE					
						Subtotal for Cost Centre: 2.1 Staff Costs					

**TOTALS . . . . .**

£33,810.29      £5,519.70      £39,329.99



## Schedule 11

**Wroxton & Balscote Parish Council**  
**Year ended 31 March 2023**  
**Reserves and Allocations (Earmarked Reserves)**


Allocations (earmarked reserves)	Opening Balance £	Receipts £	Spent £	Adjustments £	New Allocations £	Closing Balance £
Action Group reserve (held in trust)	2,687					2,687
Cemetery wildflower meadow	1,800		(2,445)	645		0
Ash dieback replanting reserve	5,000					5,000
St Mary Magdalene boundary wall	1,000			(1,000)		0
Wroxton village hall grant	1,000		(1,000)		1,000	1,000
Balscote village hall grant	1,000		(855)	(145)	1,000	1,000
Platinum Jubilee grants for villages	500		(500)			0
Platinum Jubilee Memorial Tree reserve	2,000		(549)	(1,451)		(0)
Traffic calming reserve	6,000		(5,950)	(50)	6,000	6,000
Music room contribution	3,000					3,000
St Thomas's thatching contribution	3,000		(3,000)			0
St Mary Magdalene bench	1,000					1,000
Tables and chairs for Wroxton events	1,500		(1,418)	(82)		0
Marquee for Wroxton			(158)	158		0
Cherwell District Council Jubilee grant		500	(495)	(5)		0
<b>Total Allocations</b>	<b>29,487</b>	<b>500</b>	<b>(16,370)</b>	<b>(1,930)</b>	<b>8,000</b>	<b>19,687</b>
<b>Unallocated Reserves</b>	<b>8,995</b>					<b>7,872</b>
<b>Total Reserves (per Annual Return)</b>	<b>38,482</b>					<b>27,559</b>
<b>Allocations as % of Reserves</b>	<b>76.6%</b>					<b>71.4%</b>
<b>Unallocated Reserves as % of Precept</b>	<b>90.0%</b>					<b>78.7%</b>

## Wroxton &amp; Balscote Parish Council

**BALANCE SHEET**  
as at 31 March 2023

<i>Last year</i>		<i>This Year</i>
£		£
668.50	<b>CURRENT ASSETS</b>	
40,232.50	Prepayments	906.00
<u>40,901.00</u>	Cash in hand	<u>35,968.28</u>
	<b>TOTAL ASSETS</b>	36,874.28
	<b>CURRENT LIABILITIES</b>	
2,419.06	Creditors	9,315.03
<u><b>38,481.94</b></u>	<b>NET ASSETS</b>	<u><b>27,559.25</b></u>
	<b>Represented by:</b>	
8,994.94	General fund Balance	7,872.25
	<b>Reserves:</b>	
29,487.00	Earmarked	19,687.00
<u><b>38,481.94</b></u>		<u><b>27,559.25</b></u>

The above statement represents fairly the financial position of the Parish Council as at 31 March 2023

Signed   
**Michael Roberts FCA**  
 Responsible Financial Officer

Date 1 April 2023

**Wroxton & Balscote Parish Council**  
**Fixed Asset Register**  
**Year ended 31 March 2023**

Nature of Asset	Location	When Acquired	Brought Forward £	New This Year £	Written Down £	Disposed This Year £	Current Holdings £
<b>Land</b>							
	Wroxton Cemetery, Horley Path Road	1943	1				1
	Stone Pit No. 6, Horley Path Road	Valued 2004 @ £112,000	114,300				114,300
	Balscote Village Hall site	2000	1				1
	Stonepit No 1, Balscote	Valued 2004	200				200
<b>Buildings</b>							
	Wroxton Sports Pavilion, Horley Path Road	2016/17	79,295	25			79,320
<b>Grit Bins</b>							
	Mills Lane/Stratford Road, Wroxton	Not known	1				1
	Mills Lane/North Arms, Wroxton	Not known	1				1
	Church Street, Wroxton	Not known	1				1
	Main Street, Wroxton	Not known	1				1
	Lampitts Green, Wroxton	Not known	1				1
	Dark Lane, Wroxton	2013/14	1				1
	Horley Dip	Not known	1				1
	Manor Farm Lane/Shutford Rd, Balscote	Not known	1				1
	Manor Farm Lane/Trinity Cottage, Balscote	2011/12	1				1
	Chapel Lane/The Slad, Balscote	Not known	1				1
	Chapel Lane/Langways, Balscote	Not known	1				1
	Alkerton Rd/Shutford Rd, Balscote	Not known	1				1
<b>Road Signs</b>							
	Vehicle activated sign - Stratford Rd/Drift Lane	Not Known	1				1
	Variable speed sign (moveable) - subject of claim	2019/20	1				1
	Variable speed sign (moveable) - subject of claim	2019/20	1				1
	Variable speed sign (moveable)	2020/21	2,796				2,796
	Variable speed sign (moveable)	2020/21	2,796				2,796
	Variable speed sign (moveable)	2022/23		2,975			2,975
	Variable speed sign (moveable)	2022/23		2,975			2,975
	Chargers for signs	2020/21	1				1
	Hinged sign post (moveable)	2019/20	1				1
	Hinged sign post (moveable)	2019/20	1				1
	Socket (fixed) - Silver Street	2019/20	1				1
	Socket (fixed) - Stratford Road/White Horse	2019/20	1				1
	Socket (fixed) - Stratford Road/Leys Close	2019/20	1				1
	Socket (fixed) - Stratford Road/Drift Lane	2019/20	1				1
	Socket (fixed) - Stratford Road/opposite White Horse	2020/21	1				1
	Socket (fixed) - Balscote/The Hedges	2022/23		255			255

Nature of Asset	Location	When Acquired	Brought Forward	New This Year	Written Down	Disposed This Year	Current Holdings
			£	£	£	£	£
	Socket (fixed) - Balscote/Chapel Lane	2022/23	-	255	-	-	255
<b>Dog Bins</b>	Church Lane, Wroxton	Unknown	1				1
	Sports Ground, Horley Path Rd, Wroxton	2013/14	1				1
	Drift Lane Wroxton	2014/15	1				1
	Lampitts Green, Wroxton	2022/23		154			154
	Alkerton Road/Shutford Road, Balscote	2010/11	1				1
	The Green, Balscote		1				1
<b>Bag dispensers</b>	Wroxton Cemetery, Horley Path Road	2022/23		35			35
<b>Benches</b>	The Green, Wroxton (2)	Not known	1				1
	Dark Lane, Wroxton	2013/14	1				1
	Stratford Rd/The Firs, Wroxton	2013/14	1				1
	Stratford Rd/Horley Path Rd, Wroxton	Not known	1				1
	The Cemetery, Wroxton (2)	Not known	1				1
	The Green, Balscote (4)	Not known	1				1
	The Green, Balscote (Donated memorial bench)	2022/23					0
<b>Gates</b>	Wroxton - East	Not known	1				1
	Wroxton - West	Not known	1				1
	Balscote - The Slad	Not known	1				1
	Balscote - Langways	2014/15	1				1
	Balscote - Shutford Road	2020/21	1				1
	Cemetery	2016/17	1				1
<b>Sheds</b>	Storage shed for salt bags at Wroxton Village Hall	2022/23		173			173
<b>Flower Tubs</b>	The Green, Wroxton (2)	Not known	1				1
	Stratford Road/Drift Lane, Wroxton	Not known	1				1
	The Green, Balscote	Not known	1				1
	Shutford Rd near The Hedges, Balscote	Not known	1				1
	Stored in Balscote Village Hall (1)	2014/15 (1)	1				1
<b>Fixtures</b>	Wroxton duck pond railings	2016/17	4,496				4,496
	Balscote Churchyard steps entrance)	Repaired 2011/12	1				1
	Wroxton fingerpost	Historic	1				1
	Milestone opposite White Horse, Wroxton	Historic	1				1
	Millenium Stone, Stratford Rd/Main Street, Wroxton	1999/00	1				1


Nature of Asset	Location	When Acquired	Brought Forward	New This Year	Written Down	Disposed This Year	Current Holdings
	Millenium Stone, Shutford Rd/St Mary Magdalene, Balscote	1999/00	1				1
	Millenium Stone, Balscote village green	1999/00	1				1
	Bus shelter, Stratford Rd/The Firs, Wroxton	2012/13	1				1
<b>Notice Boards</b>							
	Stratford Road/Village Hall, Wroxton	2017/18	1,388				1,388
	Main Street/Pond, Wroxton	2017/18	1,388				1,388
	Shutford Road, Balscote	2017/18	1,388				1,388
	Wroxton Cemetery, Horley Path Road	2018/19	527				527
<b>Equipment</b>							
	Parish Clerk	2012/13		1			1
	Parish Clerk	2018/19					191
	RFO (Windows version for use with speed signs)	2022/23		66			66
	Parish Clerk	2014/15		1			1
	Backup disk (WD myClo Parish Clerk)	2017/18		1			1
	Storage Unit	2014/15		1			1
<b>Defibrillators</b>							
	Main Street Notice Board, Wroxton	2014/15	1,523				1,523
	Butchers Arms, Shutford Road, Balscote	2014/15	1,523				1,523
	Wroxton Sports Pavilion	2019/20	1,436				1,436
<b>Rubbish Bins</b>							
	White Horse, Stratford Road, Wroxton	2018/19	295				295
	Stratford Road/Village Hall, Wroxton	Not known					
	Stratford Road, Horley Path Road, Wroxton (2)	2018/19	295				295
	Church Street, Wroxton	Not known	1				1
	Lampitts Green, Wroxton	Not known	1				1
	Strarford Road, The Firs, Wroxton	Not known	1				1
	The Green, Main Street, Wroxton	Not known	1				1
	The Green, Main Street, Wroxton	Not known	1				1
	Old Dairyground, Wroxton	2018/19	383				383
	The Green, Balscote	2018/19	383				383
	The Green, Balscote	2020/21	371				371
	Balscote Village Hall	2020/21	371				371
<b>Clock</b>							
	Balscote Clock	Historic	1				1
<b>Total Fixed Assets</b>			<b>215,282</b>	<b>7,038</b>	<b>0</b>	<b>0</b>	<b>222,320</b>

**Reconciliation**  
Fixed asset purchases  
1,088

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION  
OF UNAUDITED ANNUAL GOVERNANCE &  
ACCOUNTABILITY RETURN**

**ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023**

**Local Audit and Accountability Act 2014 Sections 26 and 27  
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p><b>1. Date of announcement. Friday, 19 May 2023 (a)</b></p> <p><b>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</b></p> <p><b>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents for inspection by any person interested. For the year ended 31 March 2023, these documents will be available on reasonable notice by application to:</b></p> <p>(b) Michael Robarts. Responsible Financial Officer</p> <p>Postal Address: Priory Farm, Balscote, Banbury OX15 6JL</p> <p>Email: <a href="mailto:cllr.robarts@gmail.com">cllr.robarts@gmail.com</a></p> <p>Telephone Number 01295 730629</p> <p><b>commencing on (c) Monday 5 June 2023</b></p> <p><b>and ending on (d) Friday 14 July 2023</b> <b>[the 30th working day after (c) above]</b></p> <p><b>3. Local government electors and their representatives also have:</b></p> <ul style="list-style-type: none"><li>• The opportunity to question the appointed auditor about the accounting records; and</li><li>• The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.</li></ul> <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p><b>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</b></p> <div style="display: flex; align-items: center; justify-content: center;"><div data-bbox="245 1756 520 1919" style="flex: 1;"><p><b>Moore (Ref AP/HD) Rutland House Minerva Business Park Lynch Wood Peterborough PE2 6PZ</b></p></div><div data-bbox="699 1702 1007 1785" style="flex: 1; text-align: center;"><b>MOORE</b></div></div> <p><b>5. This announcement is made by (e) Michael Robarts</b> <b>(Responsible Financial Officer for Wroxton &amp; Balscote Parish Council)</b></p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and extends for a single period of 30 working days (inclusive) ending on the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must also include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

## LOCAL AUTHORITY ACCOUNTS: A SUMMARY OF YOUR RIGHTS

**Please note that this summary applies to all relevant smaller authorities, including local councils, internal drainage boards and 'other' smaller authorities.**

### **The basic position**

By law, any interested person has the right to inspect the accounting records of smaller authorities. If you are a local government elector or registered to vote in the local councils' elections, then you are able to ask questions about the accounts and object to them.

### **The right to inspect the accounting records**

When your council has finalised its accounts for the previous financial year, they must advertise that they are available for people to inspect. You must then provide the council with reasonable notice of your intentions. Following this, by arrangement you will then have 30 working days to inspect and make copies of the accounting records and supporting documents. You may be required to pay a copying charge.

### **The right to ask the auditor questions about the accounting records**

If you have any questions regarding the accounting records, you should first ask your smaller authority. This must be done during the 30-day period for the exercise of public rights. You may also ask the appointed auditor questions about an item in the accounting records. However, the auditor can only answer 'what' questions, not 'why' questions so is limited with their response. To avoid any confusion, it is advised that you put your questions in writing.

### **The right to make objections**

Should you view something as unlawful or believe there are matters of wider concern in the accounts, you may wish to object. If you are a local government elector, you have the right to ask the external auditor to apply to the courts for a declaration that an item is contrary to the law and should be reported as a matter of public interest. This must be done by telling the appointed auditor which specific item in the accounts you object to and why you believe it to be unlawful or think a public interest report should be made about it. You must provide clear evidence to support your objection, and this should be done in writing and the copied to the council.

You should not use the 'right to object' to make a personal complaint or claim against your smaller authority. Complaints of this nature should be taken to your local Citizens' Advice Bureau, local Law Centre or to your solicitor.

### **A final word**

Smaller authorities, and so local taxpayers, meet the costs of dealing with questions and objections. In deciding whether to take your objection forward, the auditor must consider the cost that will be involved. They will only continue with the objection if it is in the public interest to do so. If you appeal to the courts against an auditor's decision, you may have to pay for the action yourself.